

# Ainsworth PTA Meeting Minutes - 9/18/2018

Notes taken by Gretchen Richter

**Attendance:** Gretchen Richter, Jennifer Rollins, Melissa Kenny, Vincent Digiano, Kim Bulkley, Tracy Suzuki, Simoe Goldfeder, Jill Kulas, Lynn Brown, Angie Bustamante-Jenkins, Natalie Willes, Anna Short, Silvia Maiz, Maricela Rassoui, Adriana McCulleh, Amanda vanHook, Kara Colley, Tonka Formigle, Marie-Claire Dunne, Heather Kocks, Andrea Mukul, Julie Kafoury, Brad Berman, Sue Denton, Andy Johnson,

**1:00 pm - Meeting minutes** from 9/4/18 approved

## **1:05 pm - Special budget approval request - Lynn Brown**

- Details: Last year, a teacher approached an unnamed PTA board member asking if s/he could be reimbursed for providing financial assistance to a family who needed the support for summer camp. At the time, the PTA member gave a verbal approval for the request of approximately \$680 without talking to the Board. This approval was later followed up with an email approval. The teacher approached Lynn Brown this fall asking for the reimbursement dollars that were verbally and email approved to her last year.
- All present agreed to approve a one time scholarship grant of \$684.30 since a previous board member approved the expense last year.
- These types of grants will not be approved in the future without approval of the PTA board.

## **1:10 pm - Budget update/approval - Vince DiGiano**

- 2018-19 budget is very reflective of what was done in the past and is very conservative to accommodate fluctuations in fundraising efforts.
- Budget unanimously approved for current school year with the following changes
  - Line item for \$684.30 one-time scholarship grant to come from surplus
  - Increased budget for grocery items from \$1500 to \$3000 to accommodate increased number of families requiring support
- Final budget approved with a deficit of approximately -\$900

## **1:20 pm - Chinook Book - Natalie Willes, Heather Kocks**

- You can now make purchases within the Chinook Book app. Inside the app, you can select for 50% of purchases to go to Ainsworth, but you have to set this up within the app. Chinook book will direct deposit any funds to Ainsworth
- *Heather action items:*
  - *Follow up with Ainsworth Administration to determine where to put posters and stand with books for purchase*
  - *Follow up with Vincent, PTA treasurer, for account info for direct deposits*
- Chinook book will direct deposit but need our account info.

**1:25 pm - Grounds maintenance update - Amanda Van Hook and Adrianna McCulloch**

- \$1250 for grounds maintenance to include annex and main campus. Service will extend 7 mos, June through January, and be performed weekly to include leaf clean up, pruning, watering, and clearing green space of fallen branches.
- Balance of \$250 can be used for any special beautification projects.
- An additional \$750 is allocated for the Greenspace and \$150 for earth day

**1:30 pm - Room parent questions - Sue Denton**

- Sue will act as the point person if a room parent is approached about the \$500/grade budget allocation and communicate this to the room parents.
- Need to develop a system where school-wide written communications are translated into spanish (for ex News and Notes and Room Parent emails)
- *Action Item: Jill, Lynn and Sue will work together to determine people and process involved in meeting translation needs*

**1:40 pm - Boon Supply fundraiser - Kim Bulkley**

- Boon Supply is a company bought by Serena and Lilly founder as a way for schools to raise money. 50% of all items purchased go to the PTA foundation.
- Shop online for housewares, jewelry, totes etc and Boon Supply will cut a check at the end of the predetermined "fundraising period"
- All present agreed that this is a great option to try. Kim agrees to be the point person to set up and communicate out to the Ainsworth community.

**1:50 pm - Cutlery for lunch - Kara Colley**

- Objective is to replace plastic silverware in lunchroom with metal silverware to reduce waste. This was tried in the past, but many utensils were thrown in the trash as kids emptied their lunch trays.
- Kitchen staff confirmed that they currently have the capacity to wash and store utensils
- Likely need to have consistent lunch-room parent volunteers to make sure that the silverware does not get thrown away.
- Adrianna has a contact that may provide free utensils
- *Action Item: Natalie will follow up with Kara, Andy, Adrianna, and Sue to determine next steps*

**2:00 pm - Garden tour**

- Still need someone to chair
- Dates are flexible and TBD

**2:05 - Website Traffic and Back to School night - Lynn Brown**

- Website traffic is very low compared to where we were last year in regards to Chinook books, buckaroo, school directories,
- Noah to send an individual email regarding the back to school packet

- PTA to have a table in hall of main building per usual during Back to School Night.

**2:10 - Vista Crosswalk at Ainsworth Annex - Melissa Kenny**

- Traffic study
  - Melissa has a link to report which is available online for public viewing
  - Odds that a vehicle will stop for a pedestrian are 1:10 (9 cars stop, 1 does not)
- PTA must now decide what to do with the data
- Will include on next PTA meeting agenda