

Ainsworth PTA Meeting Minutes - 10/2/2018

Notes taken by Gretchen Richter

Attendance: Jennifer Potter, Jen Rollins, Jill Kulas, Natalie Willes, Vincent Digianno, Sue Denton, Andi Mukul, Lynn Brown, Heather Kocks, Angela Bustamante-Jenkins, Gretchen Richter

1:05 pm - Approved meeting minutes from 9/18/18

1:05 pm - Clothing Closet - Natalie Willes

- Should Ainsworth change how lost and found clothing is handled?
 - Currently, all unclaimed clothing is donated to Clothing Closet
 - New proposal: Consign unclaimed clothing, donate ½ of proceeds to Clothing closet and keep the other half to support Ainsworth students.
- Pros: Allows Ainsworth to directly support it's own community and provide for specific needs in regards to clothing while continuing to support the Clothing Closet. Keeps current lost-and-found volunteer lead in place.
- Cons: Clothing Closet prefers to receive clothing donations directly from Ainsworth, especially jackets and sweatshirts. Consignment stores can be exceptionally selective in what they choose to accept. Additional question of the legality of supporting for-profit consignment stores providing exactly what is needed in regards to clothing. Clothing closet prefers to receive clothing rather than money.
- Jen Rollins has identified another person who will manage lost-and-found if current volunteer does not continue in role.
- *Lynn will follow up with Lisa and explain current concerns*

1:15 pm - Outreach update - Andi Mukul

- Andi continues to work with Rebekka on how to get food to families without stigma
- Brainstormed how to support Ainsworth families with food shortages over the Thanksgiving and winter breaks.
- The best option may be to provide grocery gift cards so that families can buy what is needed.
- *Andi to sent out information via News and Notes/Room Parents with information on the Hayhurst Food pantry as well as how to buy gift cards for families in need.*
- *Andi to find out what lead time is needed for gift cards*

1:25 pm - Holiday Home Tour Update (including ad sales+home requests) - Heather Kocks

- As of today, Heather is leading ad sales.
 - Natalie, Tonka, and Aoife will act as her team.
 - Looking for an administrative person to provide follow up to initial sale (invoice, collect payment, ensure ad copy is provided)

- Important dates for home tour program:
- Nov 5th - Ad copy and payment due
- Nov 12th - complete layout
- Nov 13th go to print for distribution 11/29
- *Natalie to follow up with Simone to see if she wants to take on this role*
- HHT still needs PR and marketing person AND three houses
- Please refer potential homeowners to Lynn Brown prior to approaching to ensure home may be a good fit for the tour this year.

1:40 pm - Communications update - Jenny Potter

- News and notes
 - Jenny to meet with Noah tomorrow about the translation process
 - They will outline submission process, including due dates
- Jenny to follow up with Tracey to ensure that Mindfulness night is being moved to springtime on the PTA website
- Focused on communicating events happening through the end of November
- Jennifer requests that all graphics related to events be sent to her to be saved in Google drive for future use

1:45 pm - Volunteer needs updates - Jill Kulas

- A CPA has been identified who can do taxes. The next step is for the former PTA treasurer to meet with them and finalize details.
- Garden tour - scheduled for June 2nd. Currently, there are 2 gardens lined up, 3 more gardens and a chair are needed. Consider cancelling if pieces are not in place by December.
- Holiday staff tea/dinner. Need a host that lives within walking distance from school and is able to 35-40 people. Host coordinates a holiday ham, other food is provided by families potluck-style.
 - *Lynn to follow up with Dina Guppi, Aoifa, and Anette Hill.*

1:50 pm - Lunch volunteer request for Buckaroo - Natalie Willes

- Need someone there from 10:30-12:30 Wednesday
- Ticket sales are strong and we are on target to exceed pre-sales, may lose money on day-of sales due to rain/weather forecast.

1:55 pm - Treasurer update - Vincent DiGiano

- Need to determine insurance by Nov
- *Vincent to email Natalie so she can connect him with Sam Anderson regarding insurance needs*
- Apoyemos funds - Checks from last years website donations are written and ready to be delivered. *Lynn and Vincent to determine a system for pulling and delivering funds in the future (quarterly vs 2x/year)*

2:00 Miscellaneous

- Directory Spot is currently frozen. PDF of will be loaded into Ainsworth Google drive to use until it is up and running
- Lynn met with Rebecca to organize book drive for library with student council
- Continue to on communication that there should be no events where money is a barrier to participation. Discussed possibility of sharing information via ½ page print outs as well as electronically. Consider adding the option to purchase additional items for scholarship on website.
- Need a identify a volunteer(s) to change the lightbox in front of the school
- Back to School Booster pack: Revenue is slightly behind where we were last year at this time (19.5k vs 23k). Continue to communicate Why, What and How of booster packs after Buckaroo via News and Notes as well as Room Parent communications

2:15 pm - Meeting Adjourned