

Ainsworth PTA Meeting Minutes - 10/16/2018

Notes taken by Gretchen Richter

Attendance: Jenn Rollins, Andrea Tomlin, Vince DiGianno, Anna Short, Natalie Willes, Andi, Tracey Suzuki, Jill, Sue Denton, Lynn Brown, Kirsten Player-Smith, Angela Bustamante-Jenkins, Kerstin Cathcart, Andrew Johnson

1:00 pm - Approved minutes from 10.02.2018

1:02 pm - Scholastic monies/request for funds - Kerstin Cathcart

- Scholastic monies
 - In past, teachers take the scholastic dollars raised by the bookfair to buy books. Drawback is that Scholastic does not have many of the titles that teachers want for classroom so that teachers end up buying classroom supplies at inflated prices.
 - New proposal: Kerstin will create an order form where teachers list all titles they want for classroom. One large order will be placed with Annie Bloom books. Any money remaining will be disbursed to individual teachers in the form of a Powells gift card.
 - New process approved with the caveat that this year is a “trial year” to determine how to move forward next year.
 - *Kerstin will ensure that teachers are educated on how to register for Powells discount*
- Approved request for \$100 disbursement to library in order to set up accessible book bins for younger grades so they can quickly pick out books in the 15 min time allotted.

1:17 pm - Request for PE tent - Andrew Johnson

- Context: Additional PE minutes were mandated by the state resulting in the hire an addition 0.5 FTE PE teacher (Abby).
- Issue: There is not enough covered space to run 2 simultaneous PE classes plus recess during the rainy months.
- Proposed solution: Buy a large, tent with walls/side flaps and set up on back field. Best option is a heavy duty 20'x40' tent for \$1399 which would be set up on back field next to covered area in October and remain through spring. Would be stored in the auditorium when not in use.
- Concerns:
 - Shed will have to be moved by PPS Facilities department
 - Damage due to vandalism/storms
 - Liability - how will tent be secured/staked to ensure safety during PE classes as well as inclement weather (high winds)
- PTA voted to approve purchase, but vote was divided

- In favor - Jen, Andi, Tracey, Andrea, Sue, Gretchen, Andrew,
- Not in favor - Vince, Lynn, ???
- *Andrew to call PPS to ensure they will approve of moving shed and structure prior to ordering*

1:30 pm - PTA website update - Tracy Suzuki

- PTA Site - Transferred website and it seems to be working
 - Ads for page are sold. Brenna Schwitzer will help get the ads posted
 - Issue of how to continue communicate after school activities to greater Ainsworth community was raised. There is a tab specific to this on the website and is also linked weekly in News & Notes
- 2nd website for Holiday Home tour website was experiencing issues, but as of this afternoon technical support noted that it is working.
- Subscriptions are active for 3 years.
- PTA Website - parent raised an issue of how to communicate after school activities to greater school community

1:40 pm - PTA insurance - Vincent DiGiano

- Current insurance about to expire and must be renewed by November 30th. Current policy is group coverage provided through the PTA Council (of Oregon?)
- Vincent to connect Natalie and Anna with agent so they can better understand current coverage and whether it serves Ainsworth's needs.
- Jenn Rollins is additionally available to consult as an attorney with experience in field.

1:45 Miscellaneous Updates

- Lost and found - Jen Rollins and Andrea Tomlin will responsibility of washing unclaimed clothes and delivering to Clothing Closet for the rest of the year.
- Andi and Lynn volunteered to be present for the vision and hearing screening this Thursday.
- Talent show dates - Noah will talk to Aftercare coordinator about use of the Auditorium for practice
- Green space is under conservation protection and Amanda is researching what that means.
- Several PTA Board roles will be opening up next year
- Holiday Home Tour update - 4 confirmed homes, working on #5. No updates on holiday pop-up shop. Signage has been dropped off to office. Still need a volunteer coordinator or day of. Ad sales are strong.
- News&Notes - link to after school activities will remain in weekly N&N mailing. *Noah will check into archiving future publications for easy reference.*

1:50 pm - Room parent communication - Jen Rollins & Andrea Tomlin

- Immediate question(s): What are Room Parents supposed to be communicating and is there a need for individual Room Parents if the only communications sent are the PTA announcements?
 - Our ability to communicate to parents is guided by PPS communications department and legal council. Rooms parents and News&Notes publications are governed by the same strict guidelines as the school and it's staff. For example, Communications regarding any outside vendors are not allowed with the exceptions of PPS and PP&R. All outgoing email addresses should be BCC'd for privacy (Noah)
 - It is ok to specify all in-class activities
 - A survey of the teachers indicated the vast majority want to review/edit communications by room parents prior to them being sent. (Angela B-J)
- Agreed on timing guidelines: PTA info communicated to room parents by Noon thurs, room parents send to teachers thurs night for approval, if no feedback from teacher received Fri by Noon assent is implied and the information sends.

2:15 pm - Meeting adjourned