

PTA meeting – 9/6/19 – 1pm – 2:15pm

Agenda and Notes:

**Welcome and Introductions:**

Present: Jen Rollins, Jean Roy (Eco School Network), Vince DiGiano, Simone Goldfeder, Aimee Davenport, Kathleen Joffer, Tracy Suzuki, Natalie Willes, Sue Denton, Kara Colley, Rebecca Hildref, Marisa McLaughlin, Andrew Johnson (Administration), and Angie Bustamante-Jenkins (Administration). Quorum established.

**Eco School Network:** Jean Roy

- Organization that supports network of volunteers (mainly parents) to introduce and maintain sustainable practices at school. At 64 schools, serving 32,000 students
- Schools/parents involved will choose a project to do at school such as reducing waste at school (e.g. silverware, classroom party packs, etc), bike to school, student green team, etc.
- Free training for parents, parents network with other parents/schools, tips on website, etc.
- Dessert meet-ups scheduled at 3 different homes around Portland at the end of Sept with sign-up sheets going around PTA meeting (see picture). Pass information on to anyone interested.

**Budget Presentation:** Vince DiGiano

- See Budget attachment
- Budget reflects revenues generated and expenditures projected for the current 19-20 school year.
- 2 main revenue sources:
  - Donations
    - corporate/local business/general family donations
  - Fundraising
    - primarily Buckaroo and Holiday Home Tour
- Main expenditures:
  - Academic Enrichment – \$3,400
    - Art Fair, Science Fair, OBOB
  - Curriculum Enrichment and Support
    - \$500 per grade level to support grade level activities together
    - \$300 teacher grants for individual classrooms
    - \$500 grants per specials/specials teachers, \$1000 for art this year since moving from half to full time
    - \$1000 cultural literacy grant to promote cultural promotion within Ainsworth
    - 1 time \$10,000 technology grant to get needed chrome books and carts to the annex classrooms. Technology costs will always come up though, as technology needs to be updated every few years. Ainsworth does not currently have the technology it needs so that students can access online research as needed in classroom, etc. (Andrew)
  - Facility Improvements
    - \$3000 community outreach for Friday food bags, backpacks, etc. for Ainsworth families
    - \$1500 annual landscaping which pays for weekly leaf/clean-up every week for 2 months for safety reasons. Potentially negotiating ad space with company in exchange for more services
    - Potentially additional funds for 1 off needed facility projects (see picture of full list from Andrew)
      - If projects can be funded by PTA as funds available, plan to get through list in 2 -5 years to really upgrade Ainsworth. These are projects that PPS will not pay for and potential to hire companies, have parent volunteers do, etc.
- Additional Budget Questions:

- Does PTA pay for Samba Band? No, different funds are used to pay for Brian's company, which supplies the instruments and instruction for Samba.
- What happens at year end if there are any leftover classroom/room parent donations? Should teachers keep money? Any additional class donation funds will be turned into PTA this year, and will fall under general donations.

#### **Vote on Proposed Budget:**

- Vote on PTA budget: PTA members unanimously passed budget.

#### **Buckaroo Update:** Aimee Davenport

- Buckaroo: October 4<sup>th</sup>, from 5 – 8pm rain or shine.
- Kathleen Joffer supporting Aimee/Buckaroo this year. Everything ordered and on track.
- Cutting back on a few expenditures this year: Band (will do music over speakers), muffins/cookies (always surplus)
  - Also asking food trucks to donate back 10% and will have cash based drinks for adults so adults don't have to buy/use kids script
- Volunteer coordinator will start sending out requests for volunteers 2 weeks before. There are security volunteers now too to ensure safety
- BUCKAROO NEEDS:
  - Need volunteer to take over swag sales Sept 30<sup>th</sup> – Oct 2<sup>nd</sup> (Mon – Weds) before Buckaroo
    - Admin request to have swag sales at recess times in morning, not during lunch time. Angie will send recess block times.
  - Need treasurer for Buckaroo that will handle cash management for swag sales on daily basis and on the night of. Vince will help do this and come up with 'standard PTA procedure' for cash management.
  - Additional insurance needed for event? No, but will double check.

#### **Room Parent Updates:** Sue Denton

- All but 3 room parent spots filled. All SI classes have at least 1 Spanish speaking parent except Ms. Sadahl and Ms. Barajas. Room parent meeting that morning, all room parents got their packets.
- First communications will go out within the week. All communications to send out through room parents need to go to Sue Denton by Monday at noon in order to be translated. The room parents will send out weekly on Tuesdays with Spanish translation.
- Event organizers can send info out directly through Sue (room parent coordinator) or through Rebecca (PTA communications chair).
  - Additional communications needed around corporate matching for \$ or volunteer hours.

#### **Volunteer Updates:** Natalie Willes

- Volunteers still needed for Ainsworth gear sales, lost and found, 2 co-chairs for Art Fair, year book coordinator, field day coordinator, a Mandarin translator for communications (potentially a bilingual education assistant at Ainsworth can help), and Boon Supply (if still partnering this year with Ainsworth).
- Mandarin translations for events/event flyers, etc. can happen through PPS if given enough time to do.

#### **New Business/Updates:**

- **Jump Ropes:** Local OR made jump ropes in Ainsworth colors available (Kara Colley). \$5 a piece for 100+ ordered; \$6 if 50-99. Potential to sell for Buckaroo swag and then turn over remaining to sell with Ainsworth gear sales.
- **Curriculum/Back to School Night:** Thursday, Andi and Jen will do the PTA speech in the auditorium at the 2 times (6pm and 6:45pm). Will there be a PTA table for afterwards so that parents can visit/ask questions? Maybe not, as so far no PTA volunteers, as conflicts with classroom time, West Sylvan back to school night, etc.