

Ainsworth Elementary PTA
Regular General Meeting Minutes
September 7, 2022 | Ainsworth + Zoom | 6:30p - 7:30p

Call to Order – 6:37p

Attendees (in person and virtual) – Quorum

Executive Board Members:

Andrea Tomlin, Co-President
Jessica Kirkland, Co-President
Stacy Day, Secretary
Andi Mukul, Interim Treasurer

Committee Members (Standing & Special) and Ainsworth Representatives:

Kathleen Joffer, Volunteer Coordinator
Kristin Morgan, Green Team
Adriana Garcia, Communications
Sandra Lau, Cafecito Lead
Gaby Ordóñez, Cafecito
Angela Jenkins, Assistant Principal + Member

Community:

Mayra Capistrán
Anne Hartgerink Becker
Aimee Green
Preston Hunt
Sean Becker
John Joffer
Lisa Kakishita
Pam Stekly
Josh
Jenay Burke
Jessica Ponaman
Gaby Pucillo
"taeyul"

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Welcome and Introduction – Andrea Tomlin & Jessica Kirkland, Co-Presidents

Meeting Minutes

1. MOTION by Andi Mukul and seconded by Andrea Tomlin to approve the 5/19/22, 6/9/22, 6/23, 7/7 meeting minutes.

Standing Rules & Meeting Process Discussion

1. Introduction by Andrea Tomlin regarding outlining meeting “guidelines” or processes/procedures for future PTA meetings.
 - a. MOTION by Stacy Day & seconded to postpone outline & discussion meeting “guidelines” or process for meeting process/procedure for future meetings due to lack of time.
2. Standing Rules review and discussion by Andrea Tomlin.
 - a. MOTION by Jenay Burke & seconded by Kathleen Joffer to change the meeting requirements in the Standing Rules from *“Regular (general) meetings of this association shall be held on the 3rd Friday of each month at 1pm, provided however, that one general meeting per quarter shall be held after 6pm. Executive committee meetings of this association shall be held on the 1st Friday of each month at 1pm, or as otherwise mutually agreed by the executive committee”* to *“This association will hold one Regular (General) Meeting and (1) Executive Meeting per month.”* (Exhibit A)

Budget Discussion

1. Annual Budget
 - a. Presentation by Andi Mukul on the proposed 2022-23 Ainsworth PTA Budget (Exhibit B)
 - i. Generally, adjustments were made using last year’s actuals.
 - ii. Boosterthon Fun Run was so successful last year that it will be the primary fundraiser for the organization this year.
 - b. Discussion regarding line item details and proposed amendments.
 - i. Ainsworth Gear Expenditure changed from \$1,400 to zero. Instead, a percentage of proceeds come back to PTA instead of upfront costs incurred.
 - ii. Remove line item for Directory Spot - \$500
 - iii. Increase funding for Web & other Misc Service Cost from \$1,500 to \$2,000
 - c. MOTION to approve the proposed 2022-23 Ainsworth PTA Budget with amendments as outlined above by Kathleen Joffer and seconded by Adriana Garcia. (Exhibit C)

Committees

1. Cafecito Special Committee
 - a. Overview of Cafecito goals & objectives from Sandra Lau, President of Cafecito.
 - i. Serve and support the Ainsworth Spanish-speaking community through fundraising and initiatives to provide and supplement curriculum connection, information and resources needed in their community.
 - ii. First meeting of new school year is Friday, September 16.

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- iii. Reach out to Sandra Lau or Gaby Ordóñez if you would like to be a part of the Cafecito What's App Group.
- b. Discussion about adding Cafecito as a formal Ainsworth PTA Committee.
- c. MOTION by Andrea Tomlin and seconded by Jenay Burke to postpone a vote and continue the discussion to add Cafecito as a formal PTA Committee at the next Regular General Meeting on October 5 to give Cafecito more time to consider what's involved and get feedback from the community before deciding.

Volunteering & Events

- 1. Event Committees & Volunteer Opportunities
 - a. Presentation by Kathleen Joffer on current openings and needs. (Exhibit D)
 - i. All volunteers must fill out and pass a PPS volunteer application and background check (good for 3 years at any PPS school).
 - ii. Sign up [here!](#)
- 2. Buckaroo
 - a. Buckaroo is back! October 7 from 5:30-8p (with clean up until 8:30p).
 - b. Event coordinators are Kathleen Joffer, Jessica Kirkland & Courtney Yones.
 - c. Volunteers are needed and can sign up [here!](#)

Membership

- 1. Everyone needs to review their PTA membership (\$10 - payable online via our website [here](#)) for the current 2022-23 school year. New members join the same way.
 - a. The PTA membership year runs July 1 - June 30. However, to allow local units the ability to conduct business over the summer and to start the new school year, memberships do not expire until October 31 of each year.
- 2. You cannot vote on any issues unless you are a paid member.
- 3. Only members of the local PTA/PTSA unit shall be eligible to vote and participate in the business meetings or serve in any of its elective or appointive positions.

Next Meeting(s)

Executive Meeting - Wednesday, September 21, 2022 from 9-10a

Regular General Meeting - Wednesday, October 5, 2022 from 6:30-7p (with 30 minute social time beginning at 6p) at Ainsworth and via [Zoom](#)

Adjourn – 7:45p